



## **CATERER INFORMATION**

The Orrmont Estate was built as a private residence (and still is), so please treat the house and grounds as someone's home. We really do appreciate it. If you need anything or have any questions, please just ask, our names are Tim and Janelle. If you don't see us, ring the doorbell at the front door.

Vehicles must stay on the driveway at all times, if you are having trouble backing, let us know, we would be happy to move your vehicle for you.

Not all trailers and trucks can drive under the portico at the side of the house, if you have a trailer or tall truck, please note the size before pulling through.

After you have unloaded, please move (or let us move) your vehicle so we can keep the "circle" clear for other vendors unloading.

There is no onsite cooking of any kind (this includes roasting pans).

The Sun Parlor is your designated area.

There is a push cart on the front porch for your use, please return it when you are done.

The push cart does not fit in the sun parlor.

Please keep the cart out of the walkway as much as possible.

There is an outlet in the sun parlor by the door to the house.

The ice maker is on the north side of the restrooms.

There is a utility sink on the north side of the restrooms.

We provide the trash can liners; we can change them, you can change them, or you can notify us if they need changed (especially if you are bussing). Full bags go back in the Sun Parlor.

If you are bussing and filling trash bags with food, please remember we have to carry them so don't make them heavy.

If you need electricity for any food tables, please let us know and we will get cords set up for you.

Only ice and water can be dumped in the yard.

All other liquids must be dumped in the utility sink (especially hot drinks).

Please clean up any spills and sweep in the sun parlor prior to leaving.